

**Independence Squares Board Meeting
Tuesday, June 21, 2022
Minutes**

Start: 7:03PM Eastern (approx.)

Present: Chris, Vinney, Steve, Peg, Dave T., Ron, Linda B., Bob & Mary Kay, Casey, Coco & John, Drew

Secretary's Report

After the president outlined the process for keeping us on track, he opened the floor for the Secretary's reports. Will started the discussion regarding the May 2022 Board minutes and requested a motion that his minutes be accepted, with the correction of Coco S. be changed to Coco W. *Motion (by Steve, seconded by Chris): Will's May 2022 minutes, with the correction of Coco's last name, be accepted. Yes: 7. No: 0. Abstain: 0.*

Steve followed up with Will for the status of the June Annual Board Meeting Minutes. Will stated they are still in progress, but they will be posted when they are completed and approved by the Board.

Steve moved on to Vinney's June 8, 2022 minutes. Vinney asked if anyone had changes to the minutes. Steve requested one change to fix a typo. *Motion (by Steve, Seconded by Chris): Accept Vinney's June 8, 2022 Post-annual meeting minutes with the requested change. In Favor: 6. Nay: 0. Abstain: 0.*

Procedures for Announcing Meetings

Steve asked attendees if they have any concerns if he or Vinney send out the Zoom link when meeting announcements are emailed to members. All on the call were fine with the link being included.

Procedures for using the Independence Squares Board Google Group

Members discussed if we should consistently use Google Groups (GG) for correspondence. It was agreed that, yes, we should use GG for topics that require discussion, for record-keeping/archiving purposes. It was also discussed that multiple formats are going out via email. *Action: Vinney/Steve to investigate different options through GG that may streamline the documentation process.* Timeliness of GG email blasts was brought up, but members stated that what we had before GG was even less reliable and that we should work with GG a little while longer before investigating alternatives. In terms of non-Board members who want to submit discussion items to be added to meeting agendas, they could either submit to individual board members, or through GG.

Procedures for videotaping board meetings

Currently, the IS Board meetings are recorded on Zoom and used by the club Secretary to refer to when transcribing minutes, after which he would delete the recording. The president posed to the club if anyone had concerns about the recordings of the meetings being posted publicly. Members noted that meetings sometimes have confidential information and so we shouldn't post video meetings. Members also expressed that minutes do not need to be so detailed. It was agreed to continue with the current process of deleting the recordings of the meetings after the Secretary has the final minutes approved.

Takeaways from the Annual Meeting – Steve

Profits: Our cash on hand is higher than in past years and we have a comfortable nest egg. We should be willing to spend more in ways that will benefit the club longer term. Some members voiced interest in having summer dances, so Steve suggested that we consider forming a committee with this goal in mind. Dance Location: IS has offered upgrades to the church, but the church has been non-responsive. It was suggested that we should look for alternate venues with better air conditioning. Steve will put together a committee to consider for future.

Treasurer's Report – Chris

Chris presented the treasurer report in a new format and answered questions. The new format was appreciated and there were no complaints or difficulty understanding it. Our Tuesday night classes and Fun Dances did lose some money in FY22, but that was not a surprise. There were no objections or concerns raised. *Motion (by Steve, seconded by Ron): Accept Treasurer's Report as submitted. Yes: 7. No: 0. Abstain: 0.*

Naming of the four signatories

It was agreed that the 4 signatories for the current fiscal year will be Steve Demos, Chris Deephouse, Ron Rumble, and Drew Allen. All signors, except for Steve, will need to go to bank near them and sign a card. Ron, Chris, and Drew will coordinate the effort, since they will need to sign at the same time at their respective banks.

Fly-In Report and proposal to increase budget – Linda, Casey, Vinney and Ron

Linda relayed the history of her involvement on the Fly-in Committee. She also addressed her concerns with finding venues that can accommodate our needs for the price we're willing to pay. Many of the hotels will not even consider us if we don't request catering. Even when we have a contract with a hotel, it's not always honored. Although we are "penciled in," at the Exton hotel, we have no actual contract with them for 2023. After much discussion, it was suggested that the Fly-in Committee request a budget of \$6,000. *Motion (by Vinney, seconded by Steve): Increase the Fly-in Rental space budget to \$6,000. Yes: 7. No: 0. Abstain: 0.*

All members thanked Linda for her efforts to find a suitable hotel for the 2023 Fly-in.

Return to Dance Committee

There was no report and no questions for the committee members.

Caller Liaison Report – Mike

(Suggestions by Betsy Gotta for the September 2023 Mainstream Class attached below the minutes)
Way said we can have room for \$270 on July 29th for Fun Dance, so Mike will reach out to caller again. Steve and Chris to brainstorm about Fun Dance future.

Regarding fall classes, Betsy requested classes end at 9:30pm. She also believes we should change teaching order from Mainstream to reflect SSD program so that we can have strong SSD dancers for the Fly-in. President suggested that Fly-in Committee discuss this further. *MOTION (by Steve, seconded by Chris): Tuesday classes starting 9/13 will start at 7:00pm and end at 9:30pm. Yes: 7. No: 0. Abstain: 0*

Mike informed Board that he and Linda will start looking into a caller for the 2023 Glitter Ball.

Prepayments for Tuesday night Classes/Workshops – Steve

Members discussed whether to make the prepayment option for discounted classes only available to members or allow both members and non-members. A point was made that discounted classes are a benefit of becoming a member, and most local clubs do just that. *MOTION (by Steve, seconded by Ron). The pre-pay discount, starting 9/13/22, will only be available to our club members and Mainstream class attendees. Yes: 7. No: 0. Abstain: 0.*

Discussion of Open Houses and/or Fun Dances before September 13 – Steve

Members discussed short term goal to get folks to start our 9/13 class. Some expressed that open houses are likely to be more effective at getting new students than the Fun Dances. Recommend: summer open houses to get people ready for fall classes. Action: Steve/Chris - follow-up with Fun Dance attendees about how they liked dance and if they would consider starting class. MOTION: Board approve no more than \$1000 to fund 2-3 summer open houses. If budget exceeds \$1000, Board will reconsider and vote again. Dave 2nd. **Yes: 7. No: 0. Abstain: 0.** CHRIS: Tentative open house dates: 8/16, 8/30, and 9/13

Recruitment Committee Report – Steve

(See Steve's attachment of possible uses of Development Grants from the recent IAGSDC)

Steve recommends having a table next year at Philly Pride, as he feels folks might be receptive (asked questions about his LGBT square dancing shirt). Upper Darby Pride event also was successful in getting many email addresses. As for applying for another Development grant, some members disagreed that we need money now and should only seek that option when/if we truly need it, not when we have a surplus.

Publicity Chair Report – Ron

Ron discussed the Hotmail account and mentioned he's been deleting emails we don't need. He also mentioned issues with Google Groups. Afterwards, Steve acknowledged how demanding the Publicity chair is for one person and suggested a committee be formed. In the meantime, Steve requested that those who can help lighten Ron's load, to please volunteer if they can.

Mainstream & Plus Report – No Report

Steve asked John and Coco if they would craft an outreach letter to neighboring clubs to let them know about IS. There is the potential to draw in students for our Plus (as well as Plus and C1) from these local clubs.

Advanced & Challenge Report – Dave and Drew

It was mentioned that about 17 people expressed interest in our C1 class. Possible outreach efforts may be placed in the Federation paper, advertising all levels.

Storage Unit and Club Inventory Discussion – Ron and others

(Club Inventory attached)

After discussing inventory, several members agreed to check out the current inventory (at our storage unit, as well as the Church closet) and toss out whatever's no longer of use to the IS. It was suggested that our system for the hearing-impaired should be tested and used again.

Other Standing Committees – Steve

- Bylaw Committee: Committee will stay dormant for the time being.
- Fly-in Committee: Casey, Ron, and Vinney co-chairs
- Caller Liaison Committee: Mike & Linda co-chairs

- Facilities Committee: Steve may appoint a committee to look into sites for summer 2023.
- Nominating Committee: Steve will appoint a committee closer to the June 2023 election.

Old & New Business

No old or new business.

As there was no other business to discuss, Steve motioned to adjourn, Chris seconded. **Yes: 7: No: 0. Abstain: 0.**

Meeting Adjourned: 9:43PM Eastern (approx.)

Respectfully submitted,
Vincent Finlay, Secretary

Agenda for the Independence Squares Board Meeting on Tuesday, June 21, 2022.

Secretary's Report – Will and Vinney

Two (or three?) sets of minutes

Procedures for Announcing Meetings

Procedures for using the Independence Squares Board Google Group

Procedures for videotaping board meetings

Takeaways from the Annual Meeting – Steve

Longterm goals for this year

Treasurer's Report – Chris

Naming four signatories

Fly-In Report – Linda, Casey, Vinney and Ron

Proposal to Increase the Fly-In Budget

See the materials submitted by Linda in a separate attachment.

Return to Dance Committee – No report

Caller Liaison Report – Mike

See Betsy's Suggestions for the Mainstream Class below.

Question about Discount for Prepayment for Tuesday night Classes/Workshops – Steve

Make it available just to members of *our* club.

Discussion of Open Houses and/or Fun Dances before September 13 – Steve

Recruitment Committee Report – Steve

See the list of possible uses of Development Grants from the recent IAGSDC R&R Meeting below.

Publicity Chair Report – Ron

Mainstream & Plus Report – All (Coco and John get a pass this time.)

Potential to draw in students for our Plus Class from local clubs.

Advanced & Challenge Report – Dave and Drew

Potential to draw in students for our Challenge Class from local clubs.

Storage Unit and Club Inventory Discussion – Ron and others

See the Club Inventory submitted by Tim in a separate attachment as well as Ron's comments below.

Other Standing Committees – Steve

If time permits...

Old & New Business

Adjourn

Additional background for Board Meeting Discussions

Ron's response to Tim's Club Inventory.

Thanks, Tim.

I agree that a check of this list should be done in order to update the list. Here are a few things that I noticed that I'd like to comment on:

Keys to the church. I have one, so this needs to be updated

AC-300. This is outdated equipment and could probably be sold and replaced with a more up-to-date amp
Landmark Audio PLS. I'm curious to know what this is. It appears to be a sound enhancement system. Just by coincidence, Chris and I talked a little bit this morning about the possibility of providing just such a system for our hearing challenged dancers. It seems that we might already have one.

Ink stamp. This is likely now in Chris' possession, not Drew's

Christmas tree. Really??? Probably not needed

So yeah, it makes sense to go through this list and see what updating is needed. I'm proposing that we add this topic to our next board meeting.

Ron

Betsy's suggestions for the Mainstream Class

Good afternoon,

I hope that everyone is doing well. I have included both the board and the fly-in co-chairs on this email as the topics addressed here concern all of you.

During my recent conversation with Betsy Gotta about the October 2022 dance, we also discussed the upcoming classes that are beginning in September 2022. Here are the main takeaways that need to be addressed at the next board meeting:

- 1) Betsy is requesting that the board reinstate the Tuesday night sessions to end at 9:30 pm. She has informed me that to complete the Mainstream class prior to the end of sessions in May 2023, she requires this additional time each Tuesday. While this may seem inconsequential, these 15-minute sessions add up to a lot of time over the course of the year.
- 2) Betsy has determined that considering the open houses and potential bad winter weather, she would not be able to complete the Mainstream class prior to our fly-in in March and have the dancers in any shape to dance Mainstream proficiently. What she has done is compare the Mainstream teaching order and the SSD list and teaching order and modified her teaching order for the year so that the dancers would have completed the SSD program (now a recognized program by CallerLab) prior to the fly-in.
- 3) As such, she is suggesting, and I agree, that the fly-in consider scheduling SSD rather than Mainstream. This would allow our class members to attend the fly-in without having to schedule "class level" Mainstream sessions. The fly-in may also reach a larger audience as SSD is becoming more prevalent at many of the IAGSDC affiliated clubs. Our dancers will complete full Mainstream by the end of our teaching year. While I am not a fan of SSD and Mainstream is more prevalent on the east coast, SSD has gained a much larger following on the west coast and parts of the Midwest.

I may not have explained all of this very clearly, so if you have any questions or concerns, please do not hesitate to contact me. I will try and attend the next board meeting, but I am not sure that I will be able to do so at this time.

Mike

CLUB DEVELOPMENT EXAMPLES

Recruitment:

- Ad in local gay newspaper
- Buy targeted Facebook ads promoting new classes
- Postcards, flyers to distribute
- Pride parade and festival booth participation o some areas do their prides at a different time of year
- Beginner “Blast” Class (outside of normal class schedule)
- Series of “Fun Square Dances” that require no previous dancing
- What else is possible to do? o Promote club to the newly relocated to your area
- Increase social media presence
- Allying with local contra and other dance clubs?

Retention:

- Longevity bars for club members
- Outdoor dancing – added expenses – accommodate COVID concerns
- Using Pride participation marching as a way to stir up excitement among existing members
- Other ways to say “thank you” to club angels?
- Extra nice dances to lure back the reticent ones
- Recruiting well-known callers
- Special locations, food, etc.
- Blast/Blitz classes at levels beyond SSD/Mainstream to help the others come back
- Use money to partially offset the cost for club participants (and maybe participants who are current members of other IAGSDC Clubs)

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ANSWERS RECEIVED

No: Hilton Garden Inn Hamilton, New Jersey

No: Nassau Inn, New Jersey

No: Westin Wilmington

No: Chase Center Wilmington

RFP was declined: Homewood Suites by Hilton Doylestown

I rejected: Too expensive \$400 per room per night per sleeping room; not enough sleeping rooms: only 26 sleeping rooms in the entire hotel: Lambertville House Lambertville, New Jersey

RFP offered for 2024: Delta Hotels Baltimore Hunt Valley Maryland; expensive and rooms offered would not be big enough for fly-in

RFP offered: Holiday Inn Express & Suites Ft. Washington, PA; meeting rooms are too small: one is 8 feet wide

WAITING FOR RESPONSES June 15, 2022

Westin Cherry Hill proposal for 2023

Sheraton Langhorne Site visit

Doubletree Cherry Hill Site visit

Bethlehem Hotel answer to emails

Holiday Inn Lansdale need to plan formal visit with committee; did informal stop by and got costs for meeting rooms and sleeping rooms

Exton Hotel report on plans to upgrade sleeping rooms and services and support and bar/restaurant and contract for 2023

GENERAL

Hotel Planner

<https://www.hotelplanner.com/Group/Req.htm?gid=6898485&fv=1&instr=2#!>

CVENT

<https://www.cvent.com/>

NEW JERSEY

Hilton Doubletree Cherry Hill New Jersey

<https://www.hilton.com/en/hotels/phlchdt-doubletree-cherry-hill-philadelphia/gallery/>

On June 15, 2022, I sent an email to John Ford to ask him to stop by informally and let me know if the hotel will suit our needs. He will look around.

Westin Cherry Hill

<https://www.marriott.com/meetings-events/rfp/submitted.mi>

M01655306187218

I sent a proposal on June 15, 2022

Meetings/Event rooms: 10

Largest room: 5,500 sq ft

Guest rooms: 175

Total event space: 13,967 sq ft

Hilton Garden Inn Hamilton, New Jersey

https://www.hilton.com/en/hotels/ttnhlgj-hilton-garden-inn-hamilton/?SEO_id=BING-AMER-GI-TTNHGLGI&y_source=1_MjA4NTA1OC00ODMtbG9jYXRpb24ud2Vic2l0ZQ%3D%3D

Requires us to cater our event. Unfortunately, we do not rent just our event spaces on the weekends without food and beverage. I am sorry for the inconvenience!

Alexandria Sneddon
Catering Sales Manager
800 US Highway 130 South, Hamilton, NJ 08690
Alexandria Sneddon Alexandria.Sneddon@Hilton.com
Phone: (609)-609-585-6789 Ext. 616
Fax: (609)-585-4430

Nassau Inn

Already booked for a weddings

10 Palmer Square East

Princeton, New Jersey 08542

[https://bookings.travelclick.com/13522?](https://bookings.travelclick.com/13522?adults=2&children=0¤cy=USD&datein=07/02/2022&hotelID=13522&languageid=1&msclkid=a54acb414499124419d8a9cad728997c&nights=1&rateplanID=98290&rr=07-02_default_&utm_medium=meta&utm_source=bing#/guestsandrooms)

[adults=2&children=0¤cy=USD&datein=07/02/2022&hotelID=13522&languageid=1&msclkid=a54acb414499124419d8a9cad728997c&nights=1&rateplanID=98290&rr=07-02_default_&utm_medium=meta&utm_source=bing#/guestsandrooms](https://bookings.travelclick.com/13522?adults=2&children=0¤cy=USD&datein=07/02/2022&hotelID=13522&languageid=1&msclkid=a54acb414499124419d8a9cad728997c&nights=1&rateplanID=98290&rr=07-02_default_&utm_medium=meta&utm_source=bing#/guestsandrooms)

Lambertville House Lambertville, New Jersey

\$400 per room per night; only 26 sleeping rooms in the entire hotel: not enough. Meeting rooms are not square or rectangular.

Hi Linda,

It was a pleasure speaking with you this after. Thank you for reaching out and for considering the Lambertville House for the upcoming dance retreat.

Attached and below you will find more information on our availability, event spaces and overnight accommodations.

Meeting Space Availability:

Friday, March 24, 2023 (1pm-5pm)

Saturday, March 25, 2023 (9am-11pm)

Sunday, March 26, 2023 (9am-1pm)

Anticipated Attendee Count: 100 Attendees

Event Space: (Photos Attached for Reference)

Georgetown Room (Located on the Second Level of the Event Center).

Approximately 360 square feet. This space has access to a covered terrace, natural light, vaulted ceiling, private entrance, and restrooms.

Livery Room, Terrace, and adjoining Parlor (Located on the Second Level of the Event Center).

Approximately 870 square feet.

Livery Room: 22' x 27' x 9' ceiling (600 square feet)

Livery Parlor: 15' x 18' x 9' ceiling (270 square feet)

The space has access to a covered terrace, natural light, private entrance, and restrooms.

1812 Room (Located on the Main Level of the Event Center)

Approximately 1,350 square feet.

This space features three bay windows for natural light, a private entrance, and restrooms.

Coryell Room (Located in the main hotel building).

Approximately 1024 square feet. 32' x 32' x 9' ceiling.

Room Rental Fees:

Georgetown Room: Complimentary for all 3 days. If all 26 Guest Rooms are Contracted.

Livery Room & Parlor: \$100 per day (Discounted from \$350 per day)

1812 Room: \$250 per day (Discounted from \$500 per day)

Coryell Room: Complimentary for all 3 days. If all 26 Guest Rooms are Contracted.

Please Note: All pricing is subject to a 20% Service Charge and NJ State Sales Tax.

Hotel Accommodations:

26 Hotel Rooms On-Site

****Two Night Minimum Stay Required Is Required for Saturday Reservations****

Hotel Date and Availability:

Thursday, March 23, 2023

*26 Rooms Currently Available.

Rates Range: \$210-\$290 per room, per night

Friday, March 24, 2023

*26 Rooms Currently Available.

Rates Range: \$345-\$415 per room, per night

Saturday, March 25, 2023

*26 Rooms Currently Available.

Rates Range: \$345-\$415 per room, per night

Sunday, March 26, 2023

*26 Rooms Currently Available.

Rates Range: \$210-\$290 per room, per night

Please Note: Guestrooms are subject to 6.625% State Tax, 5% State Occupancy Fee & 3% Municipal Occupancy Fee.

Bar & Restaurant (On-Site) Hours of Operation:

Monday thru Thursday 4pm-9pm

Friday 11:30am-9pm ****Live Music****

Saturday 11:30am-9pm

Sunday 11:30am-8pm

Ashley Roesler

Director of Sales & Hotel Manager

[Lambertville House Hotel](#)

609-397-0200 x100

PENNSYLVANIA

Homewood Suites by Hilton Doylestown

RFP was declined.

Holiday Inn Express & Suites

\$135.00 for sleeping room

One complimentary room per 25 rooms booked per night. One suite upgrade per every 15 rooms booked per more...

432 Pennsylvania Ave. Fort Washington, PA

Senior Sales Manager [Joseph Oliveira](#)

1-215-591-9000

Sheraton Bucks County Langhorne

No catering is required. Just the room rental. Perhaps next week?

Hi Linda, thank you for your email... My question to you is are we large enough to accommodate your event. My ballroom divides into half only not 3 sections. The square footage is 4800. That is our largest ballroom. You do not need to cater a meal function to rent out Ballroom. Room rental would apply for both days. Can you send me the dates you are looking for in 2023?

After reviewing your requirements, I didn't think we would be large enough.

Do you know how large the room was at your last event?

Holiday Inn Lansdale

Visited June 12, 2022. Under renovation. Ballrooms would be tight; no secure place for the baskets except in the one large ballroom. One large ballroom that can be divided into 2 ballrooms would cost us \$3000 for the weekend plus a smaller room for an additional \$600 for the weekend. Or \$3600 for the ballrooms. They still want us to spring for a dinner buffet (but it is not required); I countered with asking for a breakfast buffet instead. We would pay for the buffet and get a lower cost for the ballroom. And I told her we would patronize the on-site bar after dancing on Friday and Saturday nights. Sleeping rooms would be \$115 per night.

Aspire Gettysburg PA

Aspire. <https://aspirehotelpa.com/> Sent email inquiry May 23, 2023

From Will: PA Square & Round Dance Federation is holding their Pennsylvania's Fabulous Fall Festival in September at Eisenhower Hotel, 2534 Emmitsburg Road, Gettysburg, PA 17325 & the

Hampton Inn Media

<https://www.hilton.com/en/hotels/phlsphx-hampton-suites-philadelphia-media/>

One meeting room only 660 square feet. Dave Tavani might stop by just to see.

Bethlehem Hotel Bethlehem, Pa

<https://www.hotelbethlehem.com/amenities/>

No answer as of 6/15/2022

I sent rfp on 6/10/2022 at 8:44 am, no answer to my email

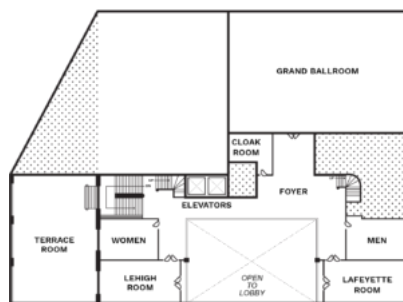
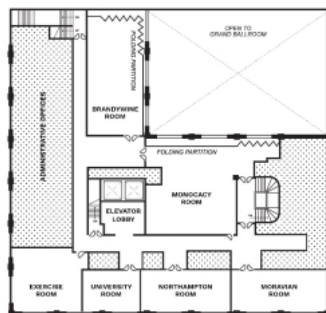
Many ball rooms; email 5/23/2022 to ask about these 3 rooms:

Monacacy 34 x 36

Moravian 35 x 16

Northampton 34 x 16

Brandywine 21 x 47 (did not ask about this room)



GRAND BALLROOM	M	
w/ Brandywine Balcony	3	64x47
w/ Moravian Balcony	3	
w/ Both Balcony	3	

TERRACE 1741	M	32x49
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LEHIGH	M	31X16
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LAFAYETTE	M	31X16
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MURAL BALLROOM	1	60X49
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BRANDYWINE	3	21X47
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MONACACY	3	34X36
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MORAVIAN	3	35X16
NORTHAMPTON	3	34X16
UNIVERSITY	3	21X16

DELAWARE

Westin Wilmington

Email from Shanice: Based on your needs i think The Chase Center would be a better fit for your needs as we wouldn't have 3 spaces that fit your needs.

Sent follow up email June 13, 2022

From: Shanice Powell <shanice.powell@westinwilmington.com>

Sent: Friday, May 20, 2022 1:59 PM

To: lindanew719@outlook.com <lindanew719@outlook.com>

Subject: Philadelphia Independence Squares Dance Club March 24th-26th 2023

Hi Linda,

I hope all is well and thank you for considering The Westin .

I see you are looking for meeting space for 75 Friday March 24th- Sunday March 26th 2023.

Can you tell me a little more about what you would be looking to do in the space, will there be dancing involved? Our Ballroom is on the more intimate side so i want to ensure we would work well for your needs.

Below is also our 360 tour if you would like to check that out.

<https://bit.ly/3uCaawg>

Westin Wilmington Delaware

<https://www.marriott.com/en-us/hotels/ilgwi-the-westin-wilmington/overview/?scid=bb1a189a-fec3-4d19-a255-54ba596febe2>

RFP M01652807132433

Hi Linda,

Thank you so much for the information. Based on your needs, I think The Chase Center would be a better fit for your needs as we wouldn't have 3 spaces that fit your needs. I am going to send your information to the convention center we are connected to and someone will reach out. We would be happy to help you with your overnight sleeping rooms needs if you have any?

Shanice N. Powell

Senior Sales Manager

The Westin Wilmington

818 Shipyard Drive

Wilmington, DE 19801

westin.com/wilmington

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T +1 302-654-2900 F +1 302.654.4142 D +1 302-397-5505

Chase Center on the Waterfront Wilmington, Delaware

Email on June 15, 2022: Chase Center does not have space for the dates you need

<https://centerontheriverfront.com/request-for-proposal/>

Have not heard back so I sent new RFP June 15, 2022

<https://centerontheriverfront.com/>

<https://centerontheriverfront.com/facility-specifications/>

Sent email 5/23/2022 to ask about 3 dance spaces and ones that can be opened up with moveable wall.

Chase Center on the Riverfront Occupancy Chart

<https://centerontheriverfront.com/wp-content/uploads/2017/07/Occupancy.pdf>

Sq. Ft. Ceiling Theater Classroom Conference Style Reception Seated Exhibits

Riverfront Ballroom 12,800 17' 1500 250 1200 750 50

Christina Ballroom 5,200 19' 400 180 500 300 34

Atrium Lobby 11,000 28'

Wilmington Hall 21,900 24' 2700 2500 1250 130

Governor's Hall 10,300 24' 900 1000 500 30

Pusey Jones* 2,190 12' 144 108 34 200 100

Lobdell 1,292 12' 120 72 28 100 70

Harlan & Hollingsworth* 2,004 12' 180 80 34 150 80

Boardroom 841 8' 20

Tubman* 770 10' 30 20 15 40

Garrett 798 8' 50 24 20 40

Shipyard 368 8' 8

Poole 255 8' 18 9 10 12

Wilson 240 8' 18 9 10 12

Warner 195 8' 12 6 6 10

Dravo Auditorium 3,100 24' 252 + Handicap

The above numbers are based on maximum wall to wall sets and do not reflect food and beverage tables, stage, AV and other event needs. All final sets are subject to Fire Marshall approval. Total facility occupancy is 5,000. * May split in half with an air wall

6.12.14

Chase Center on the Riverfront

Occupancy Chart

Chase Center on the Riverfront
Occupancy Chart

	sq. ft.	Seating	Tables	Chairs	Chairs	Chairs	Tables	Tables	Tables
Riverfront Ballroom	12,800	12'	1900	210	+	+	1000	100	30
Chesapeake Ballroom	1,200	10'	400	180	+	+	300	100	34
Albany Lobby	10,000	20'	+	+	+	+	+	+	+
Washington Hall	10,000	20'	2700	+	+	+	1000	1000	100
Commons Hall	10,000	20'	800	+	+	+	1000	1000	100
Penny Jones	1,100	12'	144	108	14	200	100	+	+
Lobby	1,200	12'	100	72	28	180	100	+	+
Hunter & Hollingsworth	1,000	12'	100	80	24	100	80	+	+
Boardroom	848	8'	+	+	20	+	+	+	+
Tubeback	770	10'	30	23	15	+	40	+	+
Garrett	768	8'	50	24	20	+	40	+	+
Hayward	648	8'	+	+	8	+	+	+	+
Prode	253	8'	18	9	10	+	12	+	+
Wilson	240	8'	18	9	10	+	12	+	+
Warner	191	8'	12	6	6	+	10	+	+
Direct Auditorium	3,100	20'	250	+	+	+	+	+	+

The above numbers are based on maximum wall-to-wall sets and do not reflect food and beverage tables, stage, A/V and other event needs. All final sets are subject to Fire Marshal approval. Total facility occupancy is 5,000. * May split in half with an air wall

1/1/14

MARYLAND & VIRGINIA

Hilton Alexandra Mark Hotel Center 5000 Seminary RD, Alexandria VA 22311.

From Will.

Did not inquire. Looks too big. High rise. \$28 per day to park.

<https://www.hilton.com/en/hotels/dcaahhf-hilton-alexandria-mark-center/>

Delta Hotels Baltimore Hunt Valley Maryland

<https://www.marriott.com/en-us/hotels/bwldh-delta-hotels-baltimore-hunt-valley/overview>

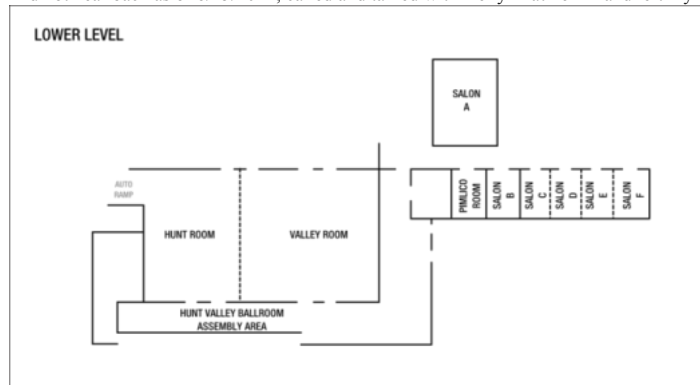
Got proposal for 2024. Terms: \$129.00 Sleeping Room Rate, plus applicable taxes • \$4,800.00++ Meeting Room Rental • Meeting Rooms include the Maryland Ballroom, Salon A, and the Pimlico Room

From Will. The Mason Dixon Square Dancers Federation is holding its Star Spangled Banner Festival at Delta Hotels by Marriott **245 SHAWAN ROAD, HUNT VALLEY, MARYLAND, USA, 21031**

Sent email 5/23/2022 to ask about Hunt Ballroom and Salon A and Salon B, C, D, E, F and maybe Pimlico. Request for Proposal M01653316934552

Talked with hospitality representative on May 23, 2023. Ballroom is not available on March 25, 2023 so she asked if we wanted a proposal for 2024 and I said yes. The hotel and ballrooms are available in 2024. I said we wanted the hotel sleeping rooms to cost no more than \$120 per night and the 3 dance spaces for the whole weekend for between \$2000 and \$3000. I will send the proposal once it arrives.

Did not hear back as of 6/15/2022; called and talked with DeLynn at x6244 and left my contact information for update on RFP for 2024.



Meeting Room	Dimensions (LxWxH)	Area (sq.ft)
Hunt Valley Ballroom	74x128x16	9472
Hunt Valley Ballroom Foyer	20x185x15	3700
Maryland Ballroom	45x96x15	4320
Maryland Ballroom Foyer	18x120x11	2160
Maryland Ballroom 1	22x32x15	704
Maryland Ballroom 2	22x32x15	704
Maryland Ballroom 1 & 2	45x32x15	1440
Maryland Ballroom 3	45x32x15	1440
Maryland Ballroom 4	45x32x15	1440
Maryland Ballroom 3 & 4	45x64x15	2880
Garden Room	28x48x10	1344
Chase Room	13x35x8	455
Tack Room	30x28x8	840
Derby Room	14x34x8	476
Belmont Room	14x42x8	588
Pimlico Room	24x13x8	312
Salon A	26x32x-	832
Salon B	27x18x8	486
Salon C	27x19x8	513
Salon D	27x19x8	513
Salon C & D	27x40x8	1080
Salon E	27x19x8	513
Salon F	27x19x8	513
Salon E & F	27x40x8	1080

Caller Liaison Report

Independence Squares Board of Directors Meeting – June 2022

The information below is accurate as of Saturday, June 18, 2022, and may not reflect any updates received after this report's preparation. Please note that all dances are at the Lutheran Church unless otherwise noted.

Opening Discussions/Notes for Board

No additional contracts or promises have been made to any caller regarding the holding of workshops or classes, virtual or live, other than those listed below.

Dances Through April 2024

Callers have been contracted and confirmed for the following dances taking place April 19, 2022 through April 2024.

Saturday, August 13, 2022 – All-level dance Mainstream through C1 – Dayle Hodge 1:00 pm – 5:00
Unitarian Universalist Society of Mill Creek in Newark, Delaware

Saturday, October 8, 2022 – Double Header with Betsy Gotta

3:00 pm – 5:30 pm Mainstream and Plus

5:30 pm – 6:30 pm Dinner Break – Nothing formalized. Social hour.

6:30 pm – 9:00 pm Advanced through C1. Possible C2 star tip.

Saturday, December 3, 2022 – Glitter Ball Mainstream through C1 – Dayle Hodge 4:00 pm – 8:00 pm
The Merion Meeting House

March 2023 Fly-In: Callers: Sandie Bryant, Dayle Hodge, Eric Henerlau March 24-26, 2023

April 2024 Fly-In: Callers: Darren Gallina, Betsy Gotta, Bill Harrison April 5-7, 2024

FYI Notes

The August 13, 2022 dance was arranged by Independence Squares. Co-sponsorship has been confirmed with the DC Lambda Squares. They have already started promoting the dance.

Items of Concern for the Caller Liaison

- 1) Based on the safety protocols that are now in place (proof of vaccination has been extended to require a booster when eligible), each caller is notified of this when they are hired.
- 2) The callers have been contracted for the fall and have been notified of the teaching schedule. Betsy Gotta will be doing a Mainstream class and a C1 class. Mark Franks will be doing a Plus class and an Advanced workshop. As noted in an earlier email to the board, Betsy is requesting a return to the 9:30 pm ending time to provide sufficient time for the Mainstream class.
- 3) The caller liaison committee would like to hire a caller for the Glitter Ball in December 2023. Booking in advance for this big dance is a requirement.








INDEPENDENCE SQUARES EQUIPMENT AND MISCELLANEOUS PROPERTY LIST

As of June 9, 2022

Keys to Church		? ? Lou P.
Keys to Club P.O. Box		Lou P.
Keys to Morrisville Storage Locker		Tim H. Steve D. Red Box (Club Closet)
	AC-300 model with Case Originally Purchased: ??? Purchase Price: ???	Current Location: Morrisville Storage Locker
  	MA-220 Mixer/Amp EV257 Microphone 12 foot Microphone Cord Carrying Case Originally Purchased: 12/01/2017 Purchase Price: Mixer/Amp - \$1495 Carrying Case - \$90 Microphone and cord - \$35 (required repair donated by Joe Bradshaw) Microphone case donated by Jenn and Deb	Current Location: Morrisville Storage Locker
	Double Yak Stack with Case Originally Purchased: ?? Purchase Price: ?? Case Donated by Joe Bradshaw (3/2015)	Current Location: Morrisville Storage Locker
	Yak Stack Stand with Case Originally Purchased: ?? Purchase Price: ??	Current Location: Morrisville Storage Locker
	Yak Stand Adapter Originally Purchased: ?? Purchase Price: ??	Current Location: Morrisville Storage Locker Black BD Bag
	50 foot Speaker Cable (may have short) Originally Purchased: ?? Purchase Price: ??	Current Location: Morrisville Storage Locker Black BD Bag
	25 foot Speaker Cable (x2) Originally Purchased: June 4, 2018 Purchase Price: \$24.95	Current Location: Morrisville Storage Locker Black BD Bag

INDEPENDENCE SQUARES EQUIPMENT AND MISCELLANEOUS PROPERTY LIST

As of June 9, 2022

	1/4 " TRS Connector (used to connect above) Originally Purchased: June 4 2018 Purchase Price: \$24.95	Current Location: Morrisville Storage Locker Black BD Bag
	3.5 mm Stereo Cable 6 foot Originally Purchased: June 4, 2018 Purchase Price: \$2.86	Current Location: Morrisville Storage Locker Black BD Bag
	Hilton Series Y-Connector Originally Purchased: ?? Purchase Price: ??	Current Location: Morrisville Storage Locker Black BD Bag
	Power Cord Originally Purchased: ?? Purchase Price: ??	Current Location: Morrisville Storage Locker Black BD Bag
	Statpower Prowatt 250 DC to AC Power Inverter Originally Purchased: ?? Purchase Price: ??	Current Location: Morrisville Storage Locker Black BD Bag
	PowerWerks PW50 PA system Originally Purchased: April 29, 2016 Purchase Price \$120	Current Location: Club Closet
	Landmark Audio PLS (x2) Originally Purchased: June 20, 2016 and Oct 18, 2016 Purchase Price: \$150 each	Current Location: Club Closet
	Hearing Assist Receiver (x4). Fifth set returned by DFI?? Originally Purchased: October 18, 2016 Purchase Price: \$35 each	Current Location: Club Closet
	Square Vinyl Banner Originally Purchased: May 2011 or May 2012 Purchase Price: see Chris Boggs	Current Location: Steve D Usual Location: Morrisville Storage Locker FedEx Tube

INDEPENDENCE SQUARES EQUIPMENT AND MISCELLANEOUS PROPERTY LIST

As of June 9, 2022

	<p>Long Banners with Rainbow Background (x2) Originally Purchased: May 2011 or May 2012 Purchase Price: see Chris Boggs</p>	<p>Current Location: Steve D Usual Location: Morrisville Storage Locker Mailing Tube</p>
	<p>Extension Curtain Rod for Banner</p>	<p>Current Location: Morrisville Storage Locker</p>
	<p>Ink Stamp for Parking Originally Purchased: June 5, 2017 Purchase Price: \$23.99</p>	<p>Drew Allen (Wed nights)</p>
	<p>Blue Water Jug #1 Originally Purchased: ?? Purchase Price: ??</p>	<p>Current Location: Club Closet</p>
	<p>Blue Water Jug #2 Originally Purchased: ?? Purchase Price: ?? New Spout donated by Joe Bradshaw</p>	<p>Current Location: Morrisville Storage Locker</p>
	<p>Toaster Oven Donated by Alex Purchase Price: ??</p>	<p>Current Location: Club Closet</p>
	<p>Stretch Bands (x4) Originally Purchased: August 2015 Purchase Price: ??</p>	<p>Current Location: Morrisville Storage Locker</p>
	<p>Betsy Gotta Teaching Videos</p>	<p>Current Location: Club Closet</p>
	<p>Bungee Cords</p>	<p>Current Location: Morrisville Storage Locker</p>
	<p>Foam Pads</p>	<p>Current Location: Morrisville Storage Locker</p>
 	<p>Misc Decorations</p>	<p>Current Location: Morrisville Storage Locker</p>



INDEPENDENCE SQUARES EQUIPMENT AND MISCELLANEOUS PROPERTY LIST

As of June 9, 2022

	Outlet Adapter Originally Purchased: Dec 1, 2018 Donated by: Club Member	Current Location: Morrisville Storage Locker BD Black Bag
	Rotating Floor Fan Originally Purchased May 2016 Donated by Alex B	Current Location: Club Closet
	54" tall Mannequins (x2)	Current Location: Morrisville Storage Locker
	40" tall Christmas Tree	Current Location: Morrisville Storage Locker
	10 ft x 10 ft Pop-up Canopy Originally Purchased: May 2016 Donated by Dave Tavani	Current Location: Steve D Usual Location: Morrisville Storage Locker
	10 ft x 10 ft Pop-up Canopy with Broken Foot Originally Purchased: May 2016 Donated by Dave Tavani	Current Location: Steve D Usual Location: Morrisville Storage Locker
	Misc Baskets	Current Location: Various club members incl. Patty T. Usual location: Morrisville Storage Locker
	DIY Jungle gym (some assembly required). Rumored to be something used at pride one year	Current Location: Morrisville Storage Locker

INDEPENDENCE SQUARES EQUIPMENT AND MISCELLANEOUS PROPERTY LIST

As of June 9, 2022

	<p>Two (6 ft x 14.5 in x 8 in) Shelves for Fly-in baskets. Donated by Joe and Casey Bradshaw.</p>	<p>Current Location: Mike and Tim's Garage, Morrisville</p>
	<p>3 Caller shields (COVID inheritance)</p>	<p>Current Location: Morrisville Storage Locker</p>